

Christmas is coming and you have be good this year so you deserve a really	•
present. Write a letter to Santa. In your letter:	

- thank Santa for the present from last year
- tell Santa why you liked it
- ask Santa for your dream present this year
- Write your letter in 80-100 words.

Dear Santa,

Thank you .... I was absolutely thrilled with....

I was wondering if you could get me a..... this year... I would be really grateful ...

I look forward to....

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Yours,
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Xxx



You are Santa. You have just read a letter from Xxx, in which they asked you for their dream present. Respond to Xxx. In your letter:

 tell Xxx you can't give them their dream present

• explain why

• suggest a different present.

Write your letter in 80-100 words.

## Dear Xxx,

Thank you ....

Unfortunately, ... Due to ... It may not be possible to...

You may find... a better present since... ... could be as even more satisfying as it...

I look forward to....

Yours,

Santa



## Dear Santa,

I appreciate .... However, I am afraid ....

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If I may suggest...
... would be a fantastic idea as it...
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Let me also emphasise... I would like to take this opportunity to...

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I look forward to....
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## Yours,



You have just received Xxx's reply to your letter. You are not sure you can give them the present they want. In your letter:

- explain why you can't give Xxx the present they want
- promise to give them something special
- ask Xxx to leave you milk and cookies on Christmas night

Write your letter in 80-100 words.

Dear Xxx,

I am terribly sorry but ....

I will ensure that... In order to compensate for ... please accept...

I would be grateful if you could...

I look forward to....

Yours,